



Local Initiative Associate/Part Time-Southeastern MA Area

Are you interested in experiencing both a food startup and a large food company? Are you passionate about local food and community? If so read on!

In October 2017, we launched our Blount Organics Local Initiative as a way to connect with our community and offer a locally-branded product. We are now sold in many farm stands, cafes, and small grocery stores across RI and MA and are looking for someone to support our next steps.

Summary: This position is a unique opportunity to support an exciting new initiative at Blount. The person who fills this role needs to be passionate about local food, people, and business, as you will work with the Local Initiative Manager to support the continued growth of the Blount Organic Local Initiative and work with our customers. We are looking for someone who can help us manage the day to day activities, specifically around ordering, deliveries, events, and other community engagement activities and projects.

Position Responsibilities:

- Deliver orders to accounts through RI and southeastern MA
 - Coordinate with accounts and logistics to develop most efficient weekly or biweekly delivery schedule
- Assist Local Initiative Manager as needed to obtain weekly orders from pre-existing accounts and place orders with customer service
- Track lot numbers and pricing of each order
- Research community engagement/promotional opportunities for Blount Organic
- Support social media
- Staff sampling events as needed
- Assist Community Sales Manager with tasks/projects as needed
- Assist Director of Special Projects with tasks as needed
- Other responsibilities with similar skill, work conditions, and responsibilities as assigned
- Approximately 40-50% travel

Requirements:

- Believe in simple and organic foods and be community-minded
- Strong communication skills (verbal and written)
- Customer support skills
- Proactive self-starter and problem solving ability
- Social media experience and creativity
- Strong organizational ability
- Flexibility - you might have to work long hours, nights and weekends
- Creative and can work within a collaborative team environment
- High energy, integrity and persistent

Education and/or Experience:

Blount Fine Foods is an equal opportunity employer & prohibits unlawful discrimination based on race, color, religion, gender, sexual orientation, gender identity/expression, national origin/ancestry, age, disability, marital, & veteran status.



- College degree or equivalent working experience and a clean driving record a must
- Prior experience in food environment preferred
- Food Safety Certification and experience with a startup a bonus

Please send resumes to:

Rachel Raposo, Talent Acquisition Manager
rraposo@blountfinefoods.com

Blount Fine Foods is an equal opportunity employer & prohibits unlawful discrimination based on race, color, religion, gender, sexual orientation, gender identity/expression, national origin/ancestry, age, disability, marital, & veteran status.