



Graphics, Multimedia, and Website Design Internship with FastTrek – Spring 2018

About:

FastTrek is a non-profit startup that quickly connects patients to clinical trials. Currently specializing in brain cancer and multiple sclerosis. Right now there is a disconnect between patients and information about clinical trials. We want to change that. FastTrek.org is designed to make the research process much easier. It provides a personalized report of clinical trials that a user appears eligible for in the geographical radius of their choosing. We then send a weekly report to keep the user informed of any new trials that come online or if there is a change on their original report. Our mission is to quickly connect patients with clinical trials, specializing in brain cancer and MS. – <http://fasttrek.org/>

Location: 10 Davol Sq., Suite #100, Providence, RI 02903

Start Date: Flexible

Duration: 1 semester/trimester with the possibility for internship to turn into a job

Schedule: 3 days a week, 10-15 hours per week, ability to work remotely

Compensation: Unpaid, school credit upon request

Position Description:

Looking for an intern to create content and run the foundation's social media platforms. Responsibilities include, but are not limited to:

- Assisting in building and managing our website
- Monitor social channels trending news, ideas, and memes, then capitalize on those trends
- Ability to take direction and absorb information quickly

Desired Skills and Traits:

- Experience in content creation
- Familiarity with social media marketing and platforms
- Familiarity with website development and management
- Familiarity with Word Press
- Interest in the health sector
- Personable and outgoing

Qualifications and Requirements:

- Must be a junior, senior, recent graduate, or MBA student
- Background in digital media marketing and website design
- Student should majoring in graphics, multimedia, web design, marketing, or communications

How to Apply:

Please send resume and cover letter to Talent@segreenhouse.org. Résumés should be sent as a single page PDF with document title and email heading [First Name Last Name, Résumé]. Cover letter can be addressed to Jamie Lavoie and Nick Cardi. Please add "Spring 2018 Internship with FastTrek" into the subject line.

